Course Title: BMGT 1327-271, Principles of Management
Meeting Time: Section 271; MW 11:00 – 12:15 PM Room LC 124
Instructor Information:

Instructor:	Miran Faulks Hill
Office:	LC 120G (Lubbock Center)
Office Telephone:	806.716.4917
E-mail:	mhill@southplainscollege.edu
Office Hours:	

Monday	Tuesday	Wednesday	Thursday	Friday
8:00 AM – 11:00 AM	By Appt.	8:00 AM – 11:00 AM	By Appt.	8:00 AM – 10:00 AM

COURSE DESCRIPTION: This is a course designed to introduce the student to concepts, terminology, principles, theories, and issues in the field of management.

TEXT AND OTHER MATERIALS
Fundamentals of Management, Griffin; 9th Ed., ©2019. ISBN: 9781305970229
OneDrive or 1GB+ Flash/Jump drive
See the last page for important info on setting up Cengage MindTap connection

EVALUATION POLICY
You will have textbook reading assignments, quizzes, exams and discussions. You will have four objective exams covering the assigned textbook chapter material. Simulation tasks are included in the textbook assignments to be completed throughout the course.

GRADING POLICY
Your semester grade will be calculated as follows:

Introduction Assignment & Syllabus Summary				5%
In-Class Attendance				10%
Chapter Homework Assignments				30%
Team Tasks Project				5%
Exams and Quizzes				40%
Final Exam				10%
90-100 = A	80-89 = B	70-79 = C	60-69 = D	Below 60 = F

*Absolutely no late work accepted. I will not reopen assignments. **

ATTENDANCE POLICY
This is an in-person course, so please be advised that your attendance and participation is extremely important. Don't put off for tomorrow what you can get done today!
If you do not complete the first assignment prior to the 12th day of class you will be dropped as "Never attended". So, make sure you get in and get to work.
We can see when you last logged into Blackboard so don't wait until the last minute – there will be no extensions. You will get a grade for attendance. If you are present in class you get a 100 for the day. If you are absent you get a 0. I will drop 4 (FOUR) missed classes from your grade at the end of the semester.

WITHDRAWAL POLICY
The last day to withdraw/drop with a grade of "W" is **April 27th, 2023**. It is the student's responsibility to withdraw from this course. Otherwise, students will be assigned their earned letter grade at the end of the course. Course averages will be updated every Friday, and guidance will be provided throughout the term to help students decide whether they need to drop the class or not. For more information regarding drops/withdrawals, please visit
https://www.southplainscollege.edu/admission-aid/apply/schedulechanges.php.

COVID-19
For information and resources about COVID-19, please visit
https://www.southplainscollege.edu/emergency/covid19-faq.php.

DIVERSITY, DISABILITIES, NON-DISCRIMINATION, TITLE V PREGNANCY, CAMPUS CONCEALED CARRY
For information regarding official South Plains College statements about **Diversity, Disabilities, Non-Discrimination, Title V Pregnancy Accommodations, and Campus Concealed Carry**, please visit:
https://www.southplainscollege.edu/syllabusstatements/

STUDENT CONDUCT
Expected student conduct is as outlined in the SPC catalog. Please note that there is an online component to this course and others will see your responses to questions. Please do not post any pictures or data that others may find offensive.

COURSE OBJECTIVES
The student will explain various theories, processes, and functions of management; apply theories to a business environment; identify leadership roles in organizations; and describe elements of the communication process.

ASSIGNMENT DUE DATES

Week 1: January 22nd – Chapter 1
Week 2: January 29th – Chapters 2 and 3
Week 3: February 5th – Chapter 4 and Team Selection
Week 4: February 12th –Chapter 5
Week 5: February 19th – Unit Exam 1 and First Team Task
Week 6: February 26th – Chapter 6 and 7
Week 7: March 5th –Chapter 8
Week 8: March 12th – Unit Exam 2 and Chapter 9
Spring Break March 13-17
Week 9: March 26th – Chapter 10
Week 10: April 2nd – Chapter 11 and Second Team Task
Week 11: April 9th – Chapter 12
Week 12: April 16th – Chapter 13
Week 13: April 23rd – Unit Exam 3 and Chapter 14
Week 14: April 30th – Chapter 15
Week 15: May 7th – Unit Exam 4 and Final Team Task Presentation
Week 16: May 11th - Final Exam

Note: All deadlines are at 11:59 PM on Sunday unless you are notified differently. New Assignments open on Sunday at 6 AM.

TECHNICAL PROBLEMS/SUPPORT: If you are having computer problems, you have to let me know. I will try to help you in any way that I can. E-mail blackboard@southplainscollege.edu as your first contact with technical problems related to the Blackboard program. I am your contact with content issues for the course. Please remember that it is your responsibility to have a backup plan if your computer goes down. Please have this plan in place now and do not wait until it is a crisis situation. If you lose your assignments due to bad flash drives, computer crash, or your dog ate your homework, there is nothing I can do about it. THIS IS YOUR WARNING TO HAVE A BACKUP PLAN IN PLACE.

PLEASE DO NOT WAIT UNTIL THE LAST MINUTE TO TURN ASSIGNMENTS IN! Remember the saying "TECHNOLOGY HAPPENS"! So, it is strongly recommended to work on and submit assignments early before the date due. If an assignment is due and you are not able to access the Internet because the SPC server is down (which rarely happens), you have several options available:

1. Cengage will not be affected if Blackboard is down, so go ahead and complete your work in Cengage.
2. If you have to email me attachments and Blackboard is down, you can email them to my SPC email (only in an emergency!) at mhill@southplainscollege.edu

Use these options only as a last resort. If you must use one of these options, email and call me to let me know.

Cengage Unlimited Access Code

You may purchase your Cengage access code in the bookstore or online. If you purchase online please select delivery of the code as -Access Delivery- do not ship it to your address. If you have questions please call immediately for help.