English 1302 Online
Spring, 2023   COURSE SYLLABUS

COURSE TITLE: Composition II   **ENGL 1302** – 151, 156

INSTRUCTOR: Joseph Fly   E-MAIL: jfly@southplainscollege.edu

OFFICE: 313-B   PHONE: (806) 716 - 4634

OFFICE HOURS: **Mon:** 3:30 – 5:30   **Tue:** 3:30 – 4:00 & 5:15 - 7:15
                 Thur: 3:00 – 4:00   **Fri**. 9:00 – 11:30

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I.   **GENERAL COURSE INFORMATION**:

   A.   COURSE DESCRIPTION: ENGL 1302. (3:3:0) Composition II. Prerequisite: ENGL 1301. This course is a continuation of ENGL 1301 which includes an introduction to literature and collateral readings.

   B.   PURPOSE OF THE COURSE: English 1302 uses three of the main genres of literature- fiction, drama and poetry, to help students develop new writing skills, focusing on research to convey original ideas.

II.   **SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS**:

REQUIRED TEXTS: *The Norton Introduction of Literature*, Kelly J. Mays, ed. Shorter 13th edition

COURSE ATTENDANCE: This is a hybrid course. Punctual and regular class attendance is required of all students attending South Plains College. There are no excused absences. Students are responsible for all class work covered during absences. Any student who misses two consecutive weeks will be dropped from the class. Anytime absences become excessive, and, in the instructor's opinion, minimum course objectives cannot be met, students may be dropped. (*SPC General Catalog*) However, students whose absenteeism becomes excessive should not count on the instructor to initiate the drop process. For this course, a total of **six (6) non-consecutive absences** is the maximum allowed.

ACADEMIC INTEGRITY: The guidelines for academic integrity set forth in the current South Plains College catalog will be followed, but perhaps one specific category should be addressed here: plagiarism and cheating. According to the SPC catalog, "Complete honesty is required of the student in the presentation of any and all phases of course work. This applies to quizzes of whatever length as well as to final examinations, to daily reports and to term papers." Failure to comply with this policy will result in a '**0**' (no credit) for the assignment and can result in an "F" for the course if circumstances warrant.
Consult the handout entitled SPC English Department Policy on Plagiarism and Cheating for more information. It's under the Start Here tab.

Except in extreme cases, disciplinary action in cases of cheating or plagiarism will be handled by and at the discretion of the instructor and, if necessary, in consultation with the department chairperson. Depending on the nature and the severity of the problem, individual instructors may assign penalties from zero for the assignment to an "F" in the course. Extreme cases may result in disciplinary action up to and including expulsion from South Plains College.

GRADING POLICY: Final course grades will be calculated using the following point system:

4 Quizzes @ 50 points each	= 200 points
20 Discussion Posts @ *15 points each*	= 300 points
4 Research paper @ 100 points	= 400 points
The Final Exam @ 100 points	= 100 points
TOTAL	**= 1000 points**

GRADING STANDARDS: Individual assignments have specific grading criteria, but this list outlines the basic grading standards.
- **Mechanics**. All assignments should follow the conventions of standard, written English, with emphases on grammar, spelling, punctuation and capitalization
- **On topic**. All papers must clearly follow the assigned topic. Paper which are off topic receive no credit (0).
- **Structure**. All papers should follow basic essay structure with an effective thesis, appropriate topic sentences and solid, academic research.
- **Content**. Papers are evaluated on how effectively ideas are communicated.

LATE WORK POLICY: ***Late work is not accepted.*** All writing assignments must be completed and turned in no later than the assigned due date.
- All papers must be completed and submitted by the assigned date and time.
- All tests must be completed and submitted by the assigned date and time.
- All discussion posts must be completed and submitted by the assigned date and time.

STUDENT RESPONSIBILITIES
1. Log into Blackboard *at least* twice a week.
2. Submit all assignments, responses, discussions, etc, by 11:55 pm, on the assigned due date.
3. **Read your SPC email every day.**
4. **Read all assignments carefully enough to ensure comprehension.**
5. Be sure to follow all the conventions of standard written English, both on written assignments and in email messages.
6. It is each student's responsibility to be able to use a computer and Blackboard.
7. It is each student's responsibility to ask for help when needed.
8. All written assignments must clearly follow the assigned topic.
9. Technology issues not originating with SPC or the content management system (Blackboard) are the responsibility of the student.

INSTRUCTOR RESPONSIBILITES:
1. Respond to all student emails within 24 hours -excluding weekends
2. Maintain consistent office hours for student contact
3. Create clear objective-driven assignments
4. Double-check to make sure assignments and due dates are clear
5. Use clear grading standards and sufficient explanations when grading papers
6. Return all writing assignments within one week

TECHNOLOGY REQUIREMENTS:

In order to be successful in an online learning environment, students are required to have access to the following technologies:
- Computer with webcam
- High-speed Internet connection
- Web browser
- Blackboard account
- Word processing program (papers will only be accepted in .doc, .docx or .rtf format and must be formatted according to MLA standards)

Students should also be proficient in the following minimum technical skills:
- The ability to use a computer
- The ability to send an email
-The ability to update software and applications
- The ability to use MicroSoft Word for writing assignments

TECH SUPPORT: South Plains College offers technical support in a variety of ways. Check it out:

Link: http://www.southplainscollege.edu/information-for/current-spc-students/studentit.php

Call: Brooke Walker: 806.716.2180

Email: blackboard@southplainscollege.edu

TexBook Program: This course is in the SPC TexBook program, so you do not need to purchase a textbook or access code for this course.

➢ What is TexBook? The required textbook/digital content for this course is available to you in Blackboard from the first day of class. The charge for the textbook/digital content is the lowest price available from the publisher and bookstore and is included in your tuition.

➢ How do I access my TexBook? Your course material is in your Blackboard course from the first day of class. Access to your course material is provided either by VitalSource or other links inside your Blackboard course. VitalSource (and many publisher's) eBook features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download 100% of the book for offline access.

➢ Help with TexBook issues and support: check with your professor or visit: https://support.vitalsource.com/hc/en-us/requests/new (available 24/7 via chat, email, phone, and text)

➢ Opting out of TexBook: Participating in TexBook is not mandatory, and you can choose to opt out. However, by opting out you will lose access to the course textbook/digital content and competitive pricing, and you will need to purchase the required course material on your own. If you drop the class or opt-out before the opt-out deadline, the TexBook fee will be automatically

refunded to your SPC account. The opt-out deadline for Fall and Spring is the twelfth class day. The opt-out deadline for shorter terms varies between the second and third class day.

*Please consult with your professor before deciding to opt-out. If you still feel that you should purchase the course textbook/materials on your own, send an opt-out email to pwells@texasbook.com. Include your first name, last name, student ID number, and the course you are opting out of. Once you have been opted-out, you will receive a confirmation email. If you need assistance with the process, contact the SPC Bookstore: Email: pwells@texasbook.com / Phone: 806-716-2097
Email: agamble@texasbook.com / Phone: 806-716-4610

COURSE OBJECTIVES
Upon successful completion of this course, a student will be able to:
    1. Develop and practice writing skills that are academically and professionally essential, utilizing clear, logical and concise information.

    2. Develop the skills necessary for writing a research paper, including:
          a. Narrowing the focus to a manageable topic
          b. Locating source material and taking accurate notes
          c. Analyzing and evaluating material
          d. Arranging and classifying material
          e. Writing with clarity, accuracy and a sense of purpose
          f. Correctly handling quotation and documentation.

    3. Critically read an array of literature and evaluate it in terms of the ideas presented.
          a. Determine uses of standard vocabulary
          b. Interpret an assigned reading using literary theory

    4. Read and discuss the play, *Hamlet, Prince of Denmark*. Demonstrate a good understanding of the plot, characters and themes.

    5. Read and discuss assigned short stories. Demonstrate a good understanding of the material, and be able to explain the story using a variety of literary theories, including economic theory, historical analysis, feminism, and deconstruction.

    6. Read and discussed assigned poems. Demonstrate an understanding of the themes, and be able to explicate each poem using a variety of rhetorical devices, including metaphors, similes, alliteration, etc.

    7. Complete assigned tests and demonstrate mastery of the material.

ADDITIONAL HELPFUL LINKS:
    SPC Library: http://www.southplainscollege.edu/information-for/current-spc-students/library.php

    Testing Center: http://www.southplainscollege.edu/information-for/future-spc-students/futuretestingtsiinformation.php

Testing Center / Computer Labs: http://www.southplainscollege.edu/information-for/future-spc-students/futuretestingtsiinformation.php

Guidance and Counseling: http://www.southplainscollege.edu/information-for/current-spc-students/counseling-current.php

Financial Aid: http://www.southplainscollege.edu/information-for/future-spc-students/financial-aid.php

HEALTH AND WELLNESS: Any student needing individual counseling for issues such as depression, anxiety, adjustment to college, stress management, and substance abuse may visit the Health and Wellness Center to chat, confidentially, with licensed mental health professionals who provide services free of charge to current SPC students. Call or visit on Levelland Campus 806-716-2529 from 8:00 am – 4:00 pm. Students wanting to set up a counseling session will have an option to be seen face-to-face or teleconference session via Doxy.me or Zoom platform. Both students and Health and Wellness employees will wear a mask during face-to-face appointments. The number of people in an office will be limited to allow for safe social distancing. Signs are posted on the front door advising students not enter if they are showing signs of illness. Students will be escorted to an appropriate office to ensure social distancing is maintained. Any student in need of food or other essentials may visit the food pantry on Levelland Campus. Students can contact Dee Dee Odorizzi (806-716-2236) for more information.

Tutoring Information   SPC Tutors Tutoring is FREE for all currently enrolled students. Make an appointment or drop-in for help at any SPC location or online! Visit the link below to learn more about how to book an appointment, view the tutoring schedule, and view tutoring locations.

http://www.southplainscollege.edu/exploreprograms/artsandsciences/teacheredtutoring.php

Tutor.com You also have 180 FREE minutes of tutoring with Tutor.com each week, and your hours reset every Monday morning. Log into Blackboard, click on the tools option from the left-hand menu bar. Click on the Tutor.com link and you will automatically be logged in for free tutoring. You may access tutor.com tutors during the following times: Monday – Thursday: 8pm-8am 6pm Friday – 8am Monday morning For questions regarding tutoring, please email tutoring@southplainscollege.edu or call 806-716-2538.

ONLINE PROCTORING

This semester we will be using Proctorio, which is an online exam proctoring program.   It is "a remote proctoring service software that works within your web browser to monitor test takers for suspicious behavior."

Cheating has become rampant in online college courses. At SPC, we strive to maintain a learning environment that maintains a high level of academic integrity. In the past, I've tried different techniques with limited success. This program comes highly recommended from other instructors, so I'm looking forward to seeing how well it works.

Proctorio is actually a Google Chrome extension, so you'll need to start by downloading Google Chrome. Then, go to **http://getproctorio.com** to download and install the extension.

USING PROCTORIO FOR ONLINE EXAMS:

All online exams will be taken using a program called Proctorio.   Students will be required to use this webcam software that records video & audio while taking exams.

A. You will need the following to use Proctorio:
1) An **embedded webcam** (You can use a hand-held mirror to do the room scan OR you're welcome to use an **external webcam.**
2) A **computer microphone**
3) **Chrome browser installed on your computer**
4) **Proctorio installed on your computer**
To download this software, please go to https://proctorio.com/support and follow the steps listed there to install the software.

B. At the START of the online exam, you will be required to do a ROOM SCAN:

1)   The room scan means you will **show your desk surface, room, and walls** using a webcam. This can be done using the embedded webcam itself or a with a large hand-held mirror if the webcam is external.

2)   You MUST do the parts of the room scan SLOWLY and do the scan at least TWICE.
3)   If you do not do the room scan properly, penalties on the test grade may be taken.

C. The ROOM SCAN must show the following:
- That the area you are taking the exam is clean- **no notes, class materials, phones, or other technology** is close by. Please flatten out any covers if you are sitting on a bed.
- The **desk surface is clean** with no notes, reviews, phones, etc. of any kind.
- The walls in the room (including behind the computer) do not contain notes.
- There are no other adults in the room.
- If using scratch paper, show 1 piece of blank paper (front and back).
  - This will need to be shown at the end of the exam as well.

D. To watch examples of a webcam room scan, see the following YouTube links:
- Using an embedded webcam: https://www.youtube.com/watch?v=HAbnOt0cNOs
- Using an external USB webcam: https://www.youtube.com/watch?v=P1euOWRpTzA
- These links are available on the Blackboard **Course Resources** page.

E. If you run into technical problems during an exam: Please don't contact me. I am not a computer technician.   Instead, go to the Blackboard link to download Proctorio, scroll down the page and open a live chat with a 24/7 Proctorio support staff.   Please be patient but contact the Proctorio support staff immediately if you have issues.

F. While Taking the Exam:
1)   After showing the room scan, the webcam needs to be **able to see your head and arms** for the duration of the exam. Your **full face must be visible**.
2)   Once the exam begins, you will **not be able to leave the room**.
3)   During the exam, the Proctorio software will **lock-down the web-browser** and prevent any internet tabs from being open.

G. PENALTIES for Certain Conduct During Online Testing:

The following table lists conduct requirements for online exams, as well as consequences for conduct violations:

Exam conduct requirement	Consequence for violation of exam conduct
Correct placement of webcam	A 30% penalty will be given for incorrect webcam placement. See the instructional video in the course website for a demonstration of correct webcam placement.
Complete room scan	A 30% penalty will be given for an incomplete or insufficient scan of the testing environment. See the list above and/or instructional video on Blackboard for a demonstration of how to completely scan your testing environment.
Exam conduct requirement	**Consequence for violation of exam conduct**
Microphone turned on and recording	A 30% penalty will be given for an exam taken without the microphone being turned on and recording throughout the entire exam.
Sufficient lighting of the testing environment	A 30% penalty will be given for an exam taken without enough lighting for the instructor to assess the testing environment.
Student remains in webcam view during exam	A student who leaves the webcam view during an exam for any reason will receive a zero for that exam.
No unauthorized materials near desk area	A student who has any unauthorized materials (books, notes, phone, another computer, etc.) near the testing area will receive a zero for that exam.
No talking with others during the exam or playing of music or other audio recordings.	A student who has any music or audio recordings playing during exams, or who talks with any adult for any reason during the exam, will receive a zero for that exam.
Abnormal head / eye movement	A 50% penalty will be assessed when it appears the students is looking off-screen for information (i.e.- if it looks like you are looking at your notes / the book during the test)

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Course Calendar

The instructor reserves the right to adjust the calendar
based on instructional purposes and class needs

DATE	ASSIGNMENT	PAGES

Discussion posts are due each Thursday before 11:55 pm.   *15 points each*

WEEK 1: Jan. 17th -19th

Introduction to the course, textbook preview	
Greek, Renaissance, Elizabethan Drama	ppt
Life and Times of William Shakespeare	ppt

WEEK 2: Jan. 23rd- 26th

Research Paper 1 Assignment	
MLA Format	ppt
Hamlet, Prince of Denmark Act I	1396

WEEK 3: Jan 30th - Feb. 2nd

Hamlet, Prince of Denmark Act II	1418
MLA format review	ppt
Hamlet, Prince of Denmark Act III	1436

WEEK 4: Feb. 6th -9th

Hamlet, Prince of Denmark Act IV	1459
Hamlet, Prince of Denmark Act V	1477
First quiz	

WEEK 5: Feb. 13th - 16th

Research writing	
The Elements of Fiction & Lit Crit	ppt
"A Rose for Emily"	658
"Hills Like White Elephants"	665
Research Paper 1 Due	

WEEK 6: Feb. 20st - 23rd

"Cask of Amontillado"	173
"Barn Burning"	217
"Job History"	308

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Remember: Discussion posts are due each Thursday before 11:55 pm.   15 points each

WEEK 7: Feb 27th - March 2nd

"The Shroud"	77
"A & P"	163
"Lusus Naturae"	260
"A Jury of Her Peers"	582

Research Paper 2 Due

WEEK 8: March 6th -9th

"Death by Landscape"	handout
"Volar"	306
"Black Box"	355
"The Jewelry"	688
"The Story of an Hour"	568
"The Yellow Wallpaper"	571

Second quiz

March 13th – 17th   **Spring Break**:   *No Classes*

WEEK 9: March 20th   – 23rd

Appreciating Poetry	ppt
"Richard Cory"	735
"Dover Beach"	799
"My Papa's Waltz"	857

WEEK 10: March 27th   – 30st

"To His Coy Mistress"	808
"The Passionate Shephard to His Love"	803
"The Nymph's Reply to the Shephard"	804

Research Paper 3 Due

WEEK 11:   April 3rd – 6th

Robert Frost	
"Out, out…!"	736
"Acquainted with the Night"	952
"The Road not Taken"	892
"Stopping by Woods"	1143
"Fire and Ice"	1143

Third quiz

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Remember: Discussion posts are due each Thursday before 11:55 pm.   15 points each

WEEK 12: April 10th – 13th

"After Apple-Picking"	link
"Birches"	link
"Mending Wall"	link
"The Runaway"	link
"Dust of Snow"	link

WEEK 13: April 17th – 20th

Emily Dickinson

"Because I Could Not Stop for Death"	872
"Wild Nights – Wild Nights!"	1022
"'Hope' is a Thing with feathers"	1023
"Tell the Truth but tell it slant---"	1025
"I stepped from plank to plank"	1025

Research Paper 4 Due

WEEK 14: April 24th - 27th

John Donne	IPR
"Death, Be Not Proud"	1136
"The Flea"	807
"The Sun Rising"	810
"Song"	1137
"Batter My Heart, Three-Personéd God"	879

Fourth quiz

WEEK 15: May 1st – 4th

William Wordsworth

"London, 1802"	873
"The World is Too Much With Us"	969
"Nuns Fret Not"	969
"I Wandered Lonely as a Cloud"	736

May 8th – 11th   **Final Exams**