Composition II: ENGL 1302
Summer 2023
Course Syllabus

Instructor: Katherine (Kaytee) Jackson (she/her/hers)
Sections: 1302.154
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Course Description

This course is a continuation of ENGL 1301 and an intensive study of and practice in the strategies and techniques for developing researched-based expository and persuasive texts, along with being an introduction to literature. The course emphasizes effective and ethical rhetorical inquiry, including primary and secondary research methods; critical reading of a sampling of literary, verbal, visual, and multimedia texts; systematic evaluation, synthesis, and documentation of information sources; and critical thinking about evidence and conclusions.

Prerequisite: Grade of "C" or better in ENGL 1301.

Course Purpose: English 1302 has a two-fold purpose: it encourages critical writing by introducing the students to research and writing from sources, and it introduces the students to the study of literature, including short stories, drama, and poetry.

Core Curriculum Objectives addressed:

→ *Communications skills*—to include effective written, oral and visual communication
→ *Critical thinking skills*—to include creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
→ *Teamwork*—to include the ability to consider different points of view and to work effectively with others to support a shared purpose or goal
→ *Personal Responsibility*—to include the ability to connect choices, actions, and consequences to ethical decision-making.

Student Learning Outcomes:

Upon successful completion of this course, students will:

→ Demonstrate knowledge of individual and collaborative research processes.
→ Develop ideas and synthesize primary and secondary sources within focused academic arguments, including one or more research-based essays.
→ Analyze, interpret, and evaluate a variety of texts for the ethical and logical uses of evidence.
→ Apply critical thinking to the study of literature and write essays which demonstrate that critical thinking.
→ Use edited American English to write in a style that clearly communicates meaning, builds

credibility, and inspires belief or action.

→ Apply the conventions of style manuals for specific academic disciplines (e.g., APA, CMS, MLA, etc.)

→ Read and view videos of works of literature; analyze the use of literary devices (plot, point of view, theme, characterization, setting, symbolism, tone, etc.); participate in class discussions of the readings; and be tested over their understanding of the readings and lectures through quizzes, examinations, and/or written assignments.

Textbook & Supply Requirements

TexBook Program: This course is in the SPC TexBook program, so you do not need to purchase a textbook or access code for this course.

- *What is TexBook?* The required textbook/digital content for this course is available to you in Blackboard from the first day of class. The charge for the textbook/digital content is the lowest price available from the publisher and bookstore and is included in your tuition.
- *How do I access my TexBook?* Your course material is in your Blackboard course from the first day of class. Access to your course material is provided either by VitalSource or other links inside your Blackboard course. VitalSource (and many publisher's) eBook features include the ability to hear the text read aloud, highlight, take notes, create flash cards, see word definitions, build study guides, print select pages, and download 100% of the book for offline access.
- *Help with TexBook issues and support:* check with your professor or visit: https://support.vitalsource.com/hc/en-us/requests/new (available 24/7 via chat, email, phone, and text)
- *Opting out of TexBook:* Participating in TexBook is not mandatory, and you can choose to opt out. However, by opting out you will lose access to the course textbook/digital content and competitive pricing, and you will need to purchase the required course material on your own. If you drop the class or opt-out before the opt-out deadline, the TexBook fee will be automatically refunded to your SPC account. The opt-out deadline for Fall and Spring is the twelfth class day. The opt-out deadline for shorter terms varies between the second and third class day.

*Please consult with your professor before deciding to opt-out. If you still feel that you should purchase the course textbook/materials on your own, send an opt-out email to pwells@texasbook.com. Include your first name, last name, student ID number, and the course you are opting out of. Once you have been opted-out, you will receive a confirmation email. If you need assistance with the process, contact the SPC Bookstore:

  Email: pwells@texasbook.com / Phone: 806-716-2097
  Email: agamble@texasbook.com / Phone: 806-716-4610

Required Software & Materials

You will need access to a laptop or computer for this course to complete your writing activities and class assignments. Laptops will be available during class for your use; however, these cannot be taken home. If you need a personal device to use outside of class, you can request to borrow a Chromebook from the SPC Library. For more information, see:
https://library.southplainscollege.edu/c.php?g=1021659&p=7400614

In addition, the City of Lubbock Public Library System will allow you to check out various technology (WiFi hotspot, laptop, or tablet) with a free library card for Lubbock residents. For more information, see: https://ci.lubbock.tx.us/departments/library/services

You are required to have access to the following technologies:
- → Blackboard
- → Norton Textbook & Little Seagull Handbook (included with course)
- → Packback (included with course)
- → Microsoft Word (free to SPC students)
- → Video recording device (such as a webcam or smartphone)

Communication

The best way to contact me is via email at kejackson@southplainscollege.edu. During office hours, you may also call me in the office. I will respond to emails as quickly as possible during regular business hours (M-F, 8-5). In the evenings and on the weekends, please allow up to 48 hours for a response. As I make every effort to be current and prompt with my email, I ask that you do the same. You should check your official SPC email at least once per day, and you are responsible for all information disseminated via email about the course. To protect your privacy as a student, I ask that all emails originate from your official SPC email address. I cannot guarantee that emails from a third-party account (Gmail, Yahoo, Hotmail, etc.) will be read or responded to.

In all correspondence with me (and I recommend with all your instructors), you should communicate at the level of a college student. E-mails should include your course number, a subject line, salutation, complete sentences, and a closing.

SPC Student Email Account: If you haven't already, you must go ahead and activate your SPC student email account.
- → Your SPC Email address is: yourSPCusername@southplainscollege.edu
- → Your student email password is the same as your Blackboard password. If you need help, call the SPC Help Desk at 806-716-2600.
- → To access your SPC email account, log in to MySPC and click the Unread Messages: South Plains College O365 link at the bottom of the page.
- → You can also set up access to your SPC email account through mobile phone mail apps, such as default smartphone Mail app or the Outlook app.
- → Check with the SPC Help Desk for assistance: 806-716-2600.

Attendance

This is an online, asynchronous course. There is no face-to-face component for the course. Your "attendance" is measured in course participation, including regularly accessing the course and completing assignments. Failure to participate in the course for a week or more may result in a drop from the course. You're encouraged to log in to Blackboard at least once every 48 hours.

Grading Policy

Grades will be evaluated as follows: A (90-100), B (80-89), C (70-79), D (60-69), F (59 and below).

Final grades are calculated as follows:

Learning Media & Packback Discussions	10%
Quizzes	10%
Literature Annotations	15%
Short Film Comparison	5%
Character Analysis Essay	10%
Annotated Bibliography	10%
Research Paper Outline	5%
Research Paper Rough Draft	5%
Research Paper Peer Review	5%
Research Paper Final Draft	20%
Final Exam: Video Reflection	5%

General Guidelines for Major Written Assignments

All major papers should meet the guidelines of the assignment prompt and be properly formatted in MLA 9th edition. You are responsible for understanding and following MLA format and asking questions when needed. Here's a quick overview: https://www.scribbr.com/mla/formatting/

All major written assignments should be submitted as Microsoft Word files (.doc or .docx). File formats for multimedia are provided in the assignment guidelines for each one. Incorrectly submitted files, blank files, corrupted files, or submissions marked as "in progress" are counted late until properly submitted. Make sure you receive confirmation and a readable preview through Blackboard after submission.

Essays submitted with less than half the required word count earn a zero by default.

Late Assignment Policy for Major Assignments:
All deadlines are at 11:59 p.m., with a grace period until 8 a.m. the following day before the late penalty goes into effect. Late projects receive a 10% deduction per day up to one week, and projects are not accepted more than a week after the deadline. **Note that this policy only applies to major projects. Late work is not accepted for any reason on quizzes, activities, exams, or discussions.**

Grading Procedures
I make every effort to return grading feedback as quickly as possible, and you can expect feedback and grades to be returned within ten days during a summer session. Please be mindful of the time it takes to grade all essays for a particular assignment (an average of 10-12 hours) outside teaching and other duties should you need to ask about an outstanding grade before the ten-day period has passed. You are responsible for reading and understanding all grading feedback. You are welcome to ask questions about your grading feedback; however, I ask that you wait at least 24 hours after an assignment has been returned to do so.

Perusall (Literature Annotations)

You will complete your reading of our most major texts in the course through the Literature Annotations assignments, which are completed in Perusall. Perusall is a social annotation platform where you will complete a multi-step assignment that may include videos, reading, and other media

and provide annotations in small groups with your peers as part of our ongoing literary discussion. These graded assignments are scored on the quality of annotations and overall engagement, including some or all of the criteria below:

- Contributing thoughtful questions and comments to the class discussion, spread throughout the entire reading
- Starting the reading early
- Breaking the reading into chunks (instead of trying to do it all at once)
- Reading all the way to the end of the assigned reading
- Posing thoughtful questions and comments that elicit responses from classmates
- Answering questions from others
- Upvoting thoughtful questions and helpful answers

Reading and thinking critically about literature is the foundation of this course, and these assignments are the most important part of your coursework to start with each week. You are strongly encouraged to start these early and complete them over several days in order to be successful and get the best outcomes in your learning.

Quizzes & Weekly Assignments

Each week, you will complete various learning media, quizzes, and reading response activities. There is no late work on minor weekly activities, but up to 3 of these grades may be dropped at the end of the course.

Quizzes are subject to the Academic Integrity Policy (see pg. 7). You are not permitted to collaborate with other students or share answers on quizzes or exams. Two or more students who submit short answer responses that show collaboration will earn a zero for the exam with no make-up opportunity. There are no exceptions. I encourage you to take the security of your own original answers seriously and ensure that others cannot view them. If you suspect that another student has attempted to cheat on an exam, report it to me ASAP.

Packback

As part of our weekly discussion about the literature and concepts in the course, you will utilize Packback Questions. You will post an original and open-ended curiosity question of your choosing (due Wednesday) and respond to at least two peers by Sunday each week. Additional participation is welcome and encouraged, and excellence in the weekly discussion may earn extra credit.

Packback utilizes an algorithm and AI-assisted coaching to score your posts based on their depth, development, and insight. Your post will be given a Curiosity Score based on these features. Posts are scored as follows:

- Original Curiosity Question (40 points): Posted by Wednesday at 11:59 PM with a minimum Curiosity Score of 65
- Two Responses to Peers (30 points each): Posted by Sunday at 11:59 PM with a minimum Curiosity Score of 65.

Posts that do not meet the guidelines of productive discussion may be moderated by the Packback team or the instructor. An email will be sent if your post is moderated with directions to edit and republish (if applicable). If your post contains plagiarism or evidence of AI assistance, it may be

subject to removal and a zero for the week. You are welcome to edit eligible posts to increase your Curiosity Score or address any moderated content until the deadline. Specific guidelines and expectations for Packback are available on Blackboard.

How to Register on Packback:
Note: Only access Packback through Blackboard in order to ensure your grades sync properly
- Click "Packback Weekly Discussions" within Blackboard in the Course Content menu to access the community.
- Follow the instructions on your screen to finish your registration.
- In order for your grade to be visible in Blackboard, make sure to only access Packback via Blackboard.

How to Get Help from the Packback Team:
If you have any questions or concerns about Packback throughout the semester, please read their FAQ at help.packback.co. If you need more help, contact their customer support team directly at help@packback.co.

For a brief introduction to Packback Questions and why we are using it in class, watch this video: https://www.youtube.com/watch?v=OV7QmikrD68

Blackboard

We will also use Blackboard in this course. You may access the Blackboard login page at southplainscollege.blackboard.com. Do not—under any circumstances—give your username and/or password to anyone else or allow anyone else to log in to your Blackboard account. Doing so will be viewed as academic dishonesty and will be treated as such.

If you need technical support for Blackboard, please contact the Instructional Technology Department at blackboard@southplainscollege.edu. Include your name, student ID, the name of the course you're taking, a description of the problem you are having.

Like all other areas of this course, there are no exceptions to the late work policy, for any reason, including technical difficulties.

Student Code of Conduct

Any successful learning experience requires mutual respect on the part of the student and the instructor. Neither instructor nor student should be subject to others' behavior that is rude, disruptive, intimidating, aggressive, or demeaning. Student conduct which disrupts the learning process or is deemed disrespectful or threatening shall not be tolerated and may lead to disciplinary action and/or removal from class.

Literature Disclaimer

This is a college-level literature course, and you should expect the literature to reflect this. Many of our stories contain adult situations, including (but not limited to) profanity, death, violence, sexuality, or drug use. You should be prepared to handle these things with maturity as a student enrolled in a college-level literature course. If you are sensitive to mentions of suicide or sexual abuse, you should reach out to me early in the semester to discuss specific readings and your options.

Academic Integrity and Plagiarism

It is the aim of the faculty at South Plains College to foster a spirit of complete honesty and a high standard of integrity. The attempt of any student to present as his or her own any work which he or she has not honestly performed is regarded by the faculty and administration as a most serious offense. Students are expected to do their own work on all projects, quizzes, assignments, and papers. Failure to comply with this policy may result in an F for the assignment and/or an F for the course if circumstances warrant.

Plagiarism violations include, but are not limited to, the following:
- Using Artificial Intelligence websites or apps to generate all or part of a paper or other assignment;
- Turning in a paper that has been purchased, borrowed, or downloaded from another writer or from an online site;
- Cutting and pasting together information from books, articles, other papers, or online sites without providing proper documentation;
- Using direct quotations (three or more words) from a source without showing them to be direct quotations and citing them; or
- Missing in-text citations.

Cheating violations include, but are not limited to, the following:
- Obtaining an examination by stealing or collusion;
- Discovering the content of an examination before it is given;
- Using an unauthorized source of information (notes, textbook, texting, internet, Quizlet, etc.) during an examination, quiz, or homework assignment;
- Entering an office or building to obtain unfair advantage;
- Taking an examination for another;
- Altering grade records;
- Copying another's work during an examination or on a homework assignment;
- Rewriting another student's work in Peer Editing so that the writing is no longer the original student's;
- Taking pictures of a test, test answers, or someone else's paper.

Do not attempt to submit an assignment for this course that you also submitted to another course without my express approval. Do not, under any circumstances, turn in another student's work as your own. Do not, under any circumstances, give your work to anyone else to turn in as their own. Both situations are representative of academic dishonesty and will be treated as such.

There is zero tolerance for academic dishonesty in this course. Plagiarism or academic dishonesty of any kind will automatically result in a 0 for the assignment and can, in many cases, result in getting dropped from the course with an F. Assignments that earn a zero for plagiarism cannot be made-up under any circumstances and will be reported to South Plains College.

Artificial Intelligence Statement & Procedure
I have an ethical responsibility to ensure that all students receive credit for only work that they have

originally and ethically produced. Any evidence of AI through detection ratings or faculty review will be subject to further investigation. It is your responsibility as a student to demonstrate that your work is original in order to avoid penalties or plagiarism violations. I encourage all students to keep a comprehensive draft history and track changes in Microsoft Word as a precaution. This is the easiest way to prove authorship and protect your academic integrity in the age of AI. In many cases, work containing evidence of AI assistance will require a Zoom conference for an interview and proctored writing sample. These conferences will be recorded and reviewed by at least one other faculty member, and a determination will be made as to whether there is satisfactory evidence of authorship to earn credit.

SPC Tutors

Tutoring is FREE for all currently enrolled students. Make an appointment or drop-in for help at any SPC location or online! Visit the link below to learn more about how to book an appointment, view the tutoring schedule, get to know the tutors, and view tutoring locations.
http://www.southplainscollege.edu/exploreprograms/artsandsciences/teacheredtutoring.php

Tutor.com

You also have 180 FREE minutes of tutoring with tutor.com each week, and your hours reset every Monday morning. Log into Blackboard, click on the tutor.com link on the left-hand tool bar and grab a session with a tutor. You can access tutor.com tutors during the following times:
Monday – Thursday: 8pm-8am
6pm Friday – 8am Monday morning

Disclaimer

Because we will use Blackboard to conduct a portion of this class, please note that the materials you may be accessing in chat rooms, bulletin boards, or unofficial web pages are not officially sponsored by South Plains College. The United States Constitution rights of free speech apply to all members of our community regardless of the medium used. We disclaim all liability for data, information or opinions expressed in these forums.

Health and Wellness

Any student needing individual counseling for issues such as depression, anxiety, adjustment to college, stress management, and substance abuse may visit the Health and Wellness Center to chat, confidentially, with licensed mental health professionals who provide services free of charge to current SPC students. Call or visit on Levelland Campus 806-716-2529 from 8:00 am – 4:00 pm. Students wanting to set up a counseling session will have an option to be seen face-to-face or teleconference session via Doxy.me or Zoom platform. Both students and Health and Wellness employees will wear a mask during face-to-face appointments. The number of people in an office will be limited to allow for safe social distancing. Signs are posted on the front door advising students not enter if they are showing signs of illness. Students will be escorted to an appropriate office to ensure social distancing is maintained. Any student in need of food or other essentials may visit the food pantry on Levelland Campus. Students can contact Dee Dee Odorizzi (806-716-2236) for more information.

Diversity Statement

In this course, the teacher will establish and support and environment that values and nurtures

individual and group differences and encourages engagement and interaction. Understanding and respecting multiples experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world, and about ourselves. By promoting diversity and intellectual exchanges, we will not only mirror society as it is, but also model society as it should be and can be.

Non-Discrimination Statement

South Plains College does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs and activities. The following person has been designated to handle inquiries regarding the non-discrimination policies: Vice President for Student Affairs, South Plains College, 1401 College Avenue, Box 5, Levelland, TX 79336. Phone number 806-716-2360.

Special Services

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office at Levelland (Student Health & Wellness Office) 806-716-2577, Reese Center (Building 8) 806-716-4675, or Plainview Center (Main Office) 806-716-4302 or 806-296-9611.

Title IX Pregnancy Accommodation Statement

If you are pregnant, or have given birth within six months, Under Title IX you have a right to reasonable accommodations to help continue your education. To activate accommodations you must submit a Title IX pregnancy accommodations request, along with specific medical documentation, to the Director of Health and Wellness. Once approved, notification will be sent to the student and instructors. It is the student's responsibility to work with the instructor to arrange accommodations. Contact Crystal Gilster, Director of Health and Wellness at 806-716-2362, or email cgilster@southplainscollege.edu for assistance.