

COURSE SYLLABUS

CRIJ 1306 (3:3:0)

COURT SYSTEMS and PRACTICES

Criminal Justice/Law Enforcement Technology

Department of Professional Services & Energy

SOUTH PLAINS COLLEGE

FALL 2018

Campus: X Levelland, Texas Reese Center Online

COURSE SYLLABUS

COURSE TITLE: **CRIJ 1306 Court Systems and Practices**

INSTRUCTOR: **Kenton J. Burns**

OFFICE LOCATION: Office Number: LE 111 Levelland Campus

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OFFICE HOURS: Posted on office door; hours are:

Mon.	Tues.	Wed.	Thurs.	Fri.
2:30-4pm	1pm-3pm	2:30-4pm	1pm-3pm	10am-11am

VISION: **DREAMS PRECEDE REALITIES**

I. GENERAL COURSE INFORMATION:

- A. Course Description: This course examines the history, traditions, and philosophy underlying our system of justice as it played out in the criminal court. It focuses on the prosecutors, judges, defense attorneys, and jurors who are involved in the daily decisions about guilt or innocence, probation or prison. In addition, civil law, civil process and civil court practices are addressed. This course will specifically provide interactive activities to enhance the participation and knowledge of each student during the course.

II. GENERAL COURSE REQUIREMENTS:

- A. Course Competencies: Upon successful completion of this course, each student will have demonstrated through comprehensive examinations, with a score of 70% or better, a competent understanding of specific elements listed in objective required in this course. Any motor skill competency will meet minimum course evaluations and receive a Pass/Fail grade.
- B. Academic Integrity: It is the goal of the SPC Law Enforcement faculty to foster a spirit of complete honesty and a high standard of integrity in education and training endeavors. It is a serious offense for any student to presents as his or her own work that he or she has not honestly performed; such action renders the offender liable to serious consequences that may include suspension from the academy. Students should refer to the SPC General Catalog policy regarding consequences for cheating and plagiarism. (See “Academic Integrity” as well as “Student Conduct”

sections in the college catalog.) In some instances, working with other students is encouraged for some assignments and meets SCANS Competencies C-9 through C-14. If any student has a question as to whether he or she may work with other students on any assignments, **SEEK GUIDANCE FROM THE INSTRUCTOR** to ascertain whether or not the student is in compliance with course guidelines.

C.

Class Attendance. Students are expected to attend all classes in order to be successful in a course. The student may be administratively withdrawn from the course when absences become excessive as defined in the course syllabus.

*Class Participation will be graded. Use of cell phones encouraged for case law search and Brainstorm Breakdown (BB) will be graded and give in class only so attendance and participation are critical.

When an unavoidable reason for class absence arises, such as illness, an official trip authorized by the college or an official activity, the instructor may permit the student to make up work missed. It is the student's responsibility to complete work missed within a reasonable period of time as determined by the instructor. Students are officially enrolled in all courses for which they pay tuition and fees at the time of registration. Should a student, for any reason, delay in reporting to a class after official enrollment, absences will be attributed to the student from the first class meeting.

Students who enroll in a course but have "Never Attended" by the official census date, as reported by the faculty member, will be administratively dropped by the Office of Admissions and Records. A student who does not meet the attendance requirements of a class as stated in the course syllabus and does not officially withdraw from that course by the official census date of the semester, may be administratively withdrawn from that course and receive a grade of "X" or "F" as determined by the instructor. Instructors are responsible for clearly stating their administrative drop policy in the course syllabus, and it is the student's responsibility to be aware of that policy.

It is the student's responsibility to verify administrative drops for excessive absences through MySPC using his or her student online account. Students must attend and/or participate in all classes for which financial aid is awarded. If it is determined that a student is awarded financial aid for a class or classes in which the student never attended or participated, the financial aid award will be adjusted in accordance with the classes in which the student did attend/participate and the Student will owe any balance resulting from the adjustment.

D. Assignment Policy: All required work must be turned in "on-time" in

order that the student may benefit from the corrections and study for future examinations. Assigned outside work is DUE ON THE CLASS PERIOD ASSIGNED BY THE INSTRUCTOR. Late work generally is not acceptable; however, special consideration is subject to instructor discretion for exceptional circumstances. The instructor has sole discretion whether the exception is cleared and whether or not the make-up work is acceptable.

E.

Students with disabilities, including but not limited to physical, psychiatric, or learning disabilities, who wish to request accommodations in this class should notify the Disability Services Office early in the semester so that the appropriate arrangements may be made. In accordance with federal law, a student requesting accommodations must provide acceptable documentation of his/her disability to the Disability Services Office. For more information, call or visit the Disability Services Office through the Guidance and Counseling Centers at Reese Center (Building 8) [716-4606](tel:716-4606), or Levelland (Student Services Building) [716-2577](tel:716-2577).

G. Diversity Statement: Instructors in the program will establish and support an environment that values and nurtures individual and group differences and encourage engagement and interaction. Understanding and respecting multiple experiences and perspectives will serve to challenge and stimulate all of us to learn about others, about the larger world and about ourselves. Promoting diversity and intellectual exchange will not only mirror society as it is, but also model society as it should and can be so that each person may live in harmony with others.

H. ***South Plains College permits the lawful carry of concealed handguns in accordance with Texas state law, and Texas Senate Bill 11. Individuals possessing a valid License to Carry permit, or the formerly issued Concealed Handgun License, may carry a concealed handgun at all campus locations except for the following.***

- **Natatorium**

For a complete list of campus carry exclusions zones by event, please visit <http://www.southplainscollege.edu/campuscarry.php>

III. SPECIFIC COURSE/INSTRUCTOR REQUIREMENTS:

B. Grading Policy/Procedures/or Other Methods of Evaluation: An accumulative point system will be utilized to determine the final grade that the student will receive for the class.

The course instructor will give the class specific information of allocation of points and or requirements for course grades.

1. *2 Major Exams @ 100 points each.....	200 points
2. Group Projects	
a. (budget/ policy with use of math)... ..	100 points
b. Supreme court case law synopsis.....	100 points
3. (BB) BrainStorm Breakdown (5 min. essays during class attendance only)10 @10pts. ea.....	100 points
4. (QQ) Quality Quiz- 10 questions given for each chapter to test knowledge @ 20pts. ea.	200 points
5. (DD) Define and Discuss: in class discussions, Phone use, and participation	100 points
6. Final Exam	100 points
7. Attendance (mandatory for BB and other Class activities)	100 points
Total Points Possible.....	1000 points

*Make-up tests may be administered at the discretion of the instructor; students are expected to be present and prepared for all announced examinations. Brainstorm Breakdowns (BB) and Define and Discuss (DD) require “in-class” activities only and cannot be made up.

** Final Examination is required for all students.

GRADING GUIDELINE:

Total Points Accumulated	=	Grade Earned
900 to 1000 points	=	A
800 to 899 points	=	B
700 to 799 points	=	C
600 to 699 points	=	D
599 or fewer	=	F

C. Textbook and Other Materials: Courts and Criminal Justice in America
 Authors: Siegel, Schmalleger & Worrall. Publisher: Prentice Hall

IV. Course Learning Outcomes: Topics covered in the assigned courses will afford students opportunity to acquire knowledge, skills, and understanding of the following:

Foundations:

1. Legal Foundations Ch. 1

Types of Courts:

2. Federal Courts Ch. 3
3. State Courts Ch. 4
4. Specialized Courts Ch. 6

The People Involved:

5. Prosecutors Ch. 8
6. Defense Attorneys Ch. 9
7. Defendants and Victims: Their Roles and Rights Ch. 10

The Court Process

8. Arrest and Beyond Ch. 11
9. Plea Bargaining and Guilty Pleas Ch.. 12
10. The Jury and Trial Ch. 13